

Mid Devon District Council

Scrutiny Committee

Monday, 18 April 2016 at 2.00 pm
Exe Room, Phoenix House

Next ordinary meeting
Monday, 23 May 2016 at 2.00 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr F J Rosamond
Cllr Mrs H Bainbridge
Cllr Mrs C P Daw
Cllr Mrs S Griggs
Cllr T G Hughes
Cllr Mrs J Roach
Cllr T W Snow
Cllr N A Way
Cllr Mrs G Doe
Cllr R M Deed
Cllr Mrs A R Berry
Cllr R Evans

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **APOLOGIES AND SUBSTITUTE MEMBERS**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2 **PUBLIC QUESTION TIME**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.
- 3 **MEMBER FORUM**
An opportunity for non-Cabinet Members to raise issues.
- 4 **MINUTES OF THE PREVIOUS MEETING** (*Pages 5 - 10*)
To approve as a correct record the Minutes of the last meeting of this

Committee (attached).

The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

5 **DECISIONS OF THE CABINET**

To consider any decisions made by the Cabinet at its last meeting that have been called-in.

6 **CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

7 **CABINET MEMBER FOR THE WORKING ENVIRONMENT AND SUPPORT SERVICES** (*Pages 11 - 18*)

The Cabinet Member for the Working Environment and Support Services will update the Committee regarding areas covered by this remit.

8 **RIPA UPDATE** (*Pages 19 - 20*)

To receive a six-monthly update from the Legal Services Manager regarding RIPA.

9 **COMMUNICATIONS WORKING GROUP SIX-MONTHLY REVIEW** (*Pages 21 - 24*)

The Head of Customer Services will update the Committee regarding the Communications Working Group report and progress to date.

10 **COUNCIL WEBSITE** (*Pages 25 - 26*)

At the request of the Committee to receive a report from the Head of Customer Services regarding the Councils website.

11 **CHAIRMAN'S ANNUAL REPORT** (*Pages 27 - 30*)

To receive the Chairman's draft annual report on the work of the Group since May 2015, which will be submitted to Council on 27 April 2016.

12 **IDENTIFICATION OF ITEMS FOR THE NEXT MEETING**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

Note: - this item is limited to 10 minutes. There should be no discussion on items raised.

Tiverton Pannier Market
Digitalisation for Members
Review of Planning Committee Procedures

Stephen Walford
Chief Executive
Friday, 8 April 2016

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Julia Stuckey on:

Tel: 01884 234209

E-Mail: jstuckey@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.